INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

(An Autonomous Body under Ministry of Tourism, Government of India.)

No. CMD/IHMCT/002/2026/Corrigendum- 1 **November 20, 2026**

CORRIGENDUM TO THE NOTIFICATION

(Notification No.: CMD/IHMCT/002/2026 dated October 31, 2026)

The following condition/clause in the recruitment Notification No. CMD/IHMCT/002/2026 dated October 31, 2026, relating to the age eligibility criteria is hereby amended as given in the table below.

Clause/Condition	Amended Clause
Age as on 01/10/2026 **18-28** Candidates born between **02.10.1997 and 01.10.2008** (both dates inclusive) are eligible to apply. SC/ST, OBC, PwBD and other eligible categories are entitled to age relaxation as per Government of India rules.	**Age as on 01/10/2026** **18-28** Candidates born between **02.10.1998 and 01.10.2008** (both dates inclusive) are eligible to apply. SC/ST, OBC, PwBD and other eligible categories are entitled to age relaxation as per Government of India rules.

Applicants who have already paid the application fee but are rendered ineligible under the above revised age criterion shall be refunded.

All other terms and conditions of the original notification remain unchanged.

Sd/-
Authorized Signatory

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INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

(An Autonomous Body under Ministry of Tourism, Government of India.)

CMD/IHMCT/002/2026 **31.10.2026**

NOTIFICATION

Institute of Hotel Management and Catering Technology (IHMCT), Kovalam an Autonomous Body under Ministry of Tourism, Government of India, invites applications from qualified candidates for appointment to the post of **Lower Division Clerk**. Interested candidates may apply via **ONLINE MODE ONLY** by filling the prescribed application form given in the website of **www.cmd.kerala.gov.in**. The details are given below. The online application submission link will open on **31.10.2026 (10:00 a.m.). Last date for submission of online application is within 30 days from the publication of the advertisement in the Employment News (31.10.2026 – 06.11.2026), i.e., upto 5:00 pm on 30.11.2026.**

Sl. No.	Name of Post	Qualification	Scale of pay (in Rs.)	Age as on 01/10/2026	Vacancy (in nos.)	Application Fee* (in Rs.)
1.	**Lower Division Clerk (LDC)**	**10+2 or Higher Secondary School**, possessing typing speed of 40 W.P.M. and working knowledge of computer. ***Desirable:*** One year experience in computer applications **as on 01.10.2026**.	**₹19,900 – ₹63,200** (Level-2, 7th CPC)	**18-28** Candidates born between **02.10.1997 and 01.10.2008** (both dates inclusive) are eligible to apply. SC/ST, OBC, PwBD and other eligible categories are entitled to age relaxation as per Government of India rules.	**2 (Two) (UR – 1, EWS – 1)**	**General Category: 500/- SC/ST Category: 300/- Ex-servicemen (ESM) eligible for reservation are exempted from payment of fee.**

Note:

(1) One vacancy is reserved for Ex-servicemen category.

(2) Age relaxation shall be admissible to eligible candidates in accordance with the Government of India orders/instructions issued from time to time.

(3) Age relaxation for ex-servicemen will be in accordance with the DOPT, Government of India OM No.DOPT-1766747426976 dated 25, December 2025.

NOTE TO APPLICANTS:

Instructions for Scanning of Photograph & Signature

- Scan the latest photograph of the candidate and upload the same in the space provided in the online application [scanned image shall be less than 200 kB in *.JPG format only].
- Candidate shall make his/her signature on a white paper, scan the same and upload it in the space provided in the online application [scanned image shall be less than 50 kB in *.JPG format only].
- The candidate has to scan his/her full signature, since the signature is proof of identity, it must be genuine and in full: initials are not sufficient. Signature in CAPITAL LETTERS is not permitted. The signature must be signed only by the candidate and may not by any other person.

General Instructions

- Applicant must be citizens of India.
- The applicants are required to go through the detailed notification carefully and decide themselves about their eligibility for this recruitment before applying online.
- **Application fee shall be paid by online mode only**. Candidates have to pay *application fee plus transaction fee as applicable. Applications received without the prescribed fee shall not be considered and summarily rejected. No representation against such rejection will be entertained. Fee once paid shall not be refunded under any circumstances.
- **IHMCT/CMD shall not be responsible for any discrepancy in submitting the online application.**
- Applicants must compulsorily fill-up all relevant fields of the online application.
- Incomplete/incorrect application form will be summarily rejected. IHMCT/CMD under any circumstances will not entertain the information, if any, furnished by the candidate subsequently. Applicants should be careful in filling-up the application form at the time of submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.
- The applicant should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form. If the particulars furnished in the online application form do not tally with the Original documents produced by the Candidate, his/her candidature will be rejected.
- **The qualification stipulated for the post must be from a recognized University/ Institute. Those applicants having qualification equivalent to any of the prescribed qualification should submit equivalency certificate issued by the competent authority and without such certificate, their applications shall not be considered.**

- In the event of any information provided by the candidates being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice.
- **IHMCT / CMD reserves the right to call for any additional documentary evidence from candidates in support of educational qualifications/experience/ other notified eligibility requirements.**
- **Candidates must upload either the original certificate or the provisional certificate issued by a competent authority when submitting their educational qualification certificates. Uploading mark sheets, consolidated mark sheets, or statements instead of certificates will not be accepted, and such applications will be rejected.**
- Candidates must upload No Objection Certificate, in case already employed in Government/ Government undertakings.
- Candidates seeking reservation benefits available for EWS/ ESM must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice. They should also be in possession of the certificates in the prescribed format in support of their claim.
- Serving Defence Personnel whose Specific Period of Engagement (SPE) is to be completed **on or before 31.01.2027** only are eligible to apply under this recruitment. They are required to submit the Serving Defence Personnel Certificate as per the prescribed format attached
  (Annexure- I), if applicable.
- For Ex-Servicemen (ESM) category candidates must upload :
  (1) Undertaking as per the prescribed format attached (**Annexure- II) &**
  (2) Discharge Certificate / PPO, if discharged from the Armed Forces.
- An Ex-Serviceman who has once joined a Government job on the civil side after availing of the benefits given to him as Ex-Serviceman for his re-employment, his ex-Serviceman status will be governed in terms of OM No.36034/1/2014-Estt (Res) dated 14.08.2014 of Government of India, Ministry of Personnel, Public Grievances and Pensions.
- For EWS category upload the certificate in the prescribed format attached (**Annexure - III**)
  The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in **Annexure-III** shall only be accepted as proof of candidate's claim as belonging to EWS: -
  (i) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional' Deputy Commissioner/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate / Executive Magistrate/ Extra Assistant Commissioner
  (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate
  (iii) Revenue Officer not below the rank of Tahsildar and
  (iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

- Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. CMD may send intimation to download call letters for written test/proficiency assessment through the registered e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying online and must maintain that email account and mobile number.
- The copy of the Appointment letters, Salary Certificates, pay slip etc. will not be accepted in lieu of work experience certificate. In the case of latest experience, applicants may upload an **AFFIDAVIT with details of employer, designation, period, nature of job, tasks and responsibilities. Affidavit is applicable only for latest experience. Experience certificates submitted without specific information like date of joining, relieving, duties and responsibilities, signature and seal of authorised person will not be considered.**
- **CMD/IHMCT reserves the right to determine the selection process based on requirements. The selection process may include application screening, criteria-based screening, a written test and skill test/proficiency test.**
- Please note that only shortlisted candidates will receive intimations via email, SMS, or phone call regarding the selection process.
- Enable email notifications to stay informed about updates and communications. Also, regularly check your spam or junk email folder for important messages.
- Applications with blurred/ illegible Photograph/ Signature/ ambiguous experience certificates will be rejected.
- CMD/IHMCT reserves the right to modify, cancel the notification or revise the number of posts at any time without assigning any reason or to stop the recruitment process altogether
- **Rights for the rules for the cut off marks/shortlisting in all stages of recruitment are reserved by CMD/IHMCT.**
- The CMD/IHMCT reserves the right to debar any candidate for any malpractice, including for a fraudulent claim of any kind of benefit / relaxation / concession, misconduct.
- In case of any problems faced by the candidates in filling up the online application form they may contact the **HELP DESK** on the phone number: **0471 2320101** between 10am and 5pm on working days (Monday – Friday).

Sd/-
Authorised Signatory