



DIRECTORATE OF CHILDREN WELFARE AND SPECIAL SERVICES
ADVERTISEMENT

Applications are hereby invited for the post of Program Manager in Tamil Nadu State Child Protection Society, Directorate of Children Welfare and Special Services, No.300, Purasawalkam High Road, Kellys, Chennai-600010. Website: dsdcpimms.tn.gov.in. The post will be appointed on contractual basis and purely on temporary.

Post Name and Salary	Post Code	No. of vacant post
Program Manager Rs.46,340/- Per Month (Consolidated pay)	PM	1

Further for details of eligibility and application format, the applicant can visit departmental website <https://dsdcpimms.tn.gov.in> & www.tn.gov.in. Filled in applications of the willing eligible applicants should reach this office on or before 5.00 p.m, 30.05.2025 (Friday) in person or through post.

Signed by

Johny Tom Varghese

Date: 09-05-2025 16:44:12

Director of Children Welfare
and Special Services.

PRESS RELEASE

Directorate of Children Welfare and Special Services, Chennai-10 invites applications for Tamil Nadu State Child Protection Society (TNSCPS) from eligible candidates for the following positions. The staff to be recruited for the Tamil Nadu State Child Protection Society will be appointed on contractual basis and purely on temporary. Place of posting will be at Directorate of Children Welfare and Special Services, No.300, Purasawalkam High Road, Kellys, Chennai-600010. Website: dsdcpimms.tn.gov.in

Last date for submitting online application: Eligible candidates can apply for the posts before **30.05.2025 at 05.00 pm** in person or through post.

I. VACANT POSTS (CONSOLIDATED PAY)

Post Name and Salary	Post Code	No. of vacant post
Program Manager Rs.46,340/- Per Month (Consolidated pay)	PM	1

II. QUALIFICATION AND AGE LIMIT:

Post Code	Eligibility criteria	Age limit
PM	Post graduate degree in Social work / Sociology / Child Development / Human Rights / Public Administration Psychology / Psychiatry / Law / Public Health / Community Resource Management from a recognized University. 3 Years of experience in Project formulation / Implementation, monitoring and supervision preferably in the Field of Woman & Child Development / Social Welfare. Proficiency in Computer.	(Age – Not exceeding 42 years) Retired Government Servants should have sufficient experience in gazette capacity involved in framing of policies or its implementation at the field level. (Age – not exceeding 62 years)

III. JOB DESCRIPTION:

Post Code	Roles and Responsibilities of Program Manager in SCPS
PM	<p>1) To coordinate and supervise programs and services for children in need of care and protection and children in conflict with law at State levels, with the help of Program Officer and the District Child Protection Units</p> <p>ii) To facilitate, coordinate and supervise training and capacity building of staff engaged under the Mission at State or District levels as well as staff of allied systems (including police, judiciary, concerned government departments. voluntary organisation and general public).</p> <p>ii) To liaison with National Institute of Public Cooperation and Child Development (NIPCCD), its regional centres and other training institutions of the central/state governments for the purpose of training and capacity building at the state and District level</p> <p>iv) To assist in framing the state media communication plan and ensure designing of IEC material regarding Child rights and protection issues suitable to State specific socio-cultural milieu, in the local language while maintaining the core principles of child rights, legal and policy mandate.</p> <p>v) To coordinate all awareness generation activities on child protection issues to change social attitudes and traditional practices like child labour, child begging, child marriage, female foeticide, discrimination against girl child etc., at State and district levels with the support of Program Officer and the District Child Protection Units</p> <p>vi) To facilitate and support the functioning of statutory bodies under the Juvenile Justice Act viz., Child Welfare Committees, Juvenile Justice Boards, SJPU. State Advisory Board etc</p> <p>VII) To ensure supervision and monitoring all the institutions/agencies housing children in the State.</p> <p>viii) To provide all necessary support to the State Mission Director, in releasing funds for implementing programs and services for children in need of care and protection and children in conflict with law at State level.</p> <p>ix) Any other task assigned by the State Mission Director for attaining the objectives of the Mission</p>

IV. SELECTION PROCEDURE:

Stage 1: Written Examination.

Stage 2 : Personal Interview.

Stage3 : Original documents verification (including police verification certificate)

**DEPARTMENT OF CHILDREN WELFARE AND SPECIAL SERVICES,
CHENNAI-10.**

STATE CHILD PROTECTION SOCIETY

Application from for the post of : Program Manager.

1.	Name of the Applicant (IN CAPITAL LETTERS)	:		PP size photo
2.	Name of the Father / Husband	:		
3.	Date of Birth	:		
4.	Age as on 01.05.2025	:		
5.	Marital Status	:		
6.	Address for Communication (IN CAPITAL LETTERS)	:		
7.	Contact Number	:		
8.	e-mail ID.	:		
9.	Educational Qualification (Enclose the copy of supporting documents)	:		
10.	Additional Qualification (if any) (Enclose the copy of supporting documents)	:		

11.	Details of work experience (Enclose the copy of the relevant experience certificates)		:		
Sl. No.	Name of the organisation	Designation	Years of Experience		
			From (Date)	To (Date)	No. of Years & Months
Total					

Note: All fields are mandatory. Incomplete application and application without relevant supporting documents will be summarily rejected without any prior information.

Declaration

I hereby declare that the particulars furnished by me in this application form are true to the best of my knowledge and belief. In case any information is found to be incorrect, my candidature shall liable to be rejected.

Signature of the Applicant