

I/154112/2024

भा. कृ. अनु. प. - राष्ट्रीय केला अनुसंधान केंद्र
ICAR – National Research Centre for Banana
तिरुचिरापल्ली, तामिलनाडु
Tiruchirappalli, Tamil Nadu
Phone: 0431-2618125

F.No.9(215)/2024/Estt./
07.08.2024

Date:

Advertisement No.23 / 2024

Applications are invited to engage 01 (One) Office Assistant, purely on contractual basis under the ICAR – National Agriculture Innovation Fund (NAIF) scheme – Component II (ABI) at ICAR – NRC for Banana, Tiruchirappalli – 620 102. Eligible candidates are requested to submit their applications in the enclosed proforma with self attested copies of educational qualification / experience certificates etc through email to nrcbrecruitment@gmail.com on or before 22.08.2024 (Thursday).

After screening of applications, the shortlisted candidates will be informed the date & mode of interview through email.

Duration of the Project: Till 31.03.2025 and likely to be extended.

Number of Post : One

Fellowship : Rs.15,000.00 (consolidated) per month
(as per ICAR guidelines)

Essential Qualification: First class in
B.Sc. (Agriculture / Horticulture / Biochemistry / Food
Science & Nutrition) or any other equivalent degree

Desirable : Experienced candidates having computer knowledge
and communication skills

General Terms and conditions:

1. Age limit: Minimum age 21 years and Maximum age 45 years for Young Professional – I. Age relaxation shall be applicable as per rules.
2. The above position is purely on temporary basis and co-terminus with the project. There is no provision for re-employment after termination of project. The selected candidate will not have any right for claiming pay scale or

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absorption against any regular post being vacant on a later date at this institute.

3. Candidates who have passed the required qualifications **only be called for the interview.**
4. Candidates attending the Interview should neatly type the application in the format prescribed in MS-WORD – TIMES NEW ROMAN FONT – 12 SIZE and **submit the same along with attested copies of educational qualifications, experience and publications etc. through email.**
5. Candidates already working should produce necessary “No Objection Certificate” in case he / she is employed elsewhere.
6. For more details please contact: 0431- 2618125

सहायक प्रशासन अधिकारी
Assistant Administrative Officer

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APPLICATION FORM

Affix recent Passport size Photograph
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1. Name of the post applied for :
2. Name of the Project :
3. Name of the candidate (in block letters) :
4. Father's / Husband's Name :
5. Sex : Male / Female
6. Date of Birth (in Christian Era) :
(please attach proof)
7. Age :
8. Marital status : Single / Married
9. Permanent address with contact
Phone / Mobile No. :
10. Correspondence address with contact
Phone / Mobile No. :

11. Educational Qualifications (Attested copies of certificates / mark sheets to be attached
(In chronological order starting from minimum qualification)

Name of the exam passed	Name of the board / university	Class / Division / Percentage	Year of passing	Subject taken

Title of Post Graduate thesis / dissertation:

12. Details of experience (Particulars of all previous and present employment)
(Proof may be attached)

Name of the employer	Date of joining	Date of leaving	Nature of duties performed & Designation	Salary last drawn and scale of pay

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I hereby declare that all the statements given above are true, complete and correct to the best of my knowledge and belief. I also declare that (i) I have never been punished or debarred from Government (Central / State), Autonomous Organization and ICAR service (ii) I have not been convicted by a Court of Law, for any offence. In the event of any information being found false / incorrect / ineligibility being detected at any time before or after the examination / interview, action may be taken against me and I shall be bound by the decision of the employer.

Place:
candidate

Signature of the

Date:

Application not signed by the candidate will be REJECTED.

Certified that the information furnished by the candidate has been verified from the Office / Service record and found correct.

Place:
stamp

Signature and

Date:

CHECK LIST

The following documents have to be attached by the candidate while appearing for the walk-in-interview.

1. SSLC Mark sheet of the candidate :
2. HSC mark sheet of the candidate :
3. UG degree certificate, consolidated mark sheet :
4. PG degree certificate, consolidated mark sheet :
5. Ph.D. degree certificate, if acquired :
6. NET / GATE certificate, if acquired :
7. Community certificate, if age relaxation is claimed :
8. Experience certificate, if any :
9. Publications documents, if any :

Signature of the candidate